

**DRAFT SPECIAL MEETING MINUTES
OF THE BLUE HILLS FIRE COMMISSION
1021 BLUE HILLS AVENUE, BLOOMFIELD CT 06002
THURSDAY, AUGUST 13, 2020, 6pm**

Call to order

The special meeting of the Blue Hills Fire Commission was called to order by Chair Ariel Marzouca-Jaunai at 6:20 pm at 1021 Blue Hills Avenue (Backroom), Bloomfield, CT.

Present

Chair Ariel Marzouca-Jaunai, Commissioner Sheray McDowell and Finance and Administration Director, Errol Bartley.

Discussion and Anticipated action on PPP Funds

It was discussed how the PPP Funds will be used. Chair Ariel Marzouca-Jaunai made a motion to give the paid staff a week's salary and the volunteers members an addition amount base on their points. The motion was seconded by Commissioner Sheray McDowell. All was in favor and the motion carried unanimously.

Discussion and Anticipated action for the appointment and title chance for Clerk Donna Banks

It was discussed and Commissioner Sheray McDowell made a motion to appoint Clerk Donna Banks as Office Manager/District Clerk and to add 2 additional hours (totaling 7) to her schedule and to increase her pay from \$18.00 to \$20.00 as an Employee of the Blue Hills Fire Department with full time status, effective immediately. The motion was seconded by Chair Ariel Marzouca-Jaunai. All was in favor and the motion carried unanimously.

Adjournment

Chair Ariel Marzouca-Jaunai moved to adjourn the meeting. Motion seconded by Commissioner Sheray McDowell. Following a unanimous vote, the meeting adjourned at 6:30pm

Respectfully submitted

Donna Banks
Clerk/Treasurer